



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 18 November 2014

To: Members of the
AUDIT SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)
Councillor Alan Collins (Vice-Chairman)
Councillors Nicholas Bennett J.P., Ian Dunn, Simon Fawthrop, Keith Onslow and
Stephen Wells

A meeting of the Audit Sub-Committee will be held at Committee Room 1 - Bromley
Civic Centre on **THURSDAY 27 NOVEMBER 2014 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
<http://cds.bromley.gov.uk/>

A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 25TH JUNE 2014 EXCLUDING THOSE CONTAINING EXEMPT INFORMATION** (Pages 5 - 12)
- 4 **QUESTIONS BY MEMBERS OF THE PUBLIC ATTENDING THE MEETING**
In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on 21st November 2014.
- 5 **MATTERS OUTSTANDING FROM THE LAST MEETING** (Pages 13 - 18)
- 6 **ANNUAL AUDIT LETTER & LETTER OF REPRESENTATION** (Pages 19 - 40)
- 7 **INTERNAL AUDIT PROGRESS REPORT** (Pages 41 - 100)
- 8 **QUESTIONS ON THE AUDIT SUB COMMITTEE BRIEFINGS**
The briefing comprises:

- Parking Income Audit
- Dorset Road Infants Audit
- Final IT Licences
- Keston Church of England School-Pre Academy Closure
- Learning Disabilities Audit
- Purchase Card Audit
- Princes Plain Primary School Audit
- Lessons Primary School Audit
- PCN Audit Report
- Housing Benefit Audit
- Castelcombe Primary School
- Troubled Families Audit
- Essential Car User Audit
- Family Placements Audit
- Final CRC Internal Audit Report
- St Olaves Audit
- Agency Staff Audit
- Council Tax Audit
- Leaving Care Audit
- St John's Audit
- Single Person's Discount Audit
- Scott's Park Academy
- Southborough Primary School
- SEN Transport Audit
- Treasury Management Audit

Members and Co-opted Members have been provided with advanced copies of the briefing via email. The briefing is also available on the Council website at the following link:

<http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=559&MId=5183&Ver=4>

9 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

10 EXEMPT MINUTES OF THE MEETING HELD ON THE 25TH JUNE 2014 (Pages 101 - 106)

Information which is likely to reveal the identity of an individual.

Information relating to the financial or business affairs of

11 INTERNAL AUDIT , FRAUD & INVESTIGATION REPORT (Pages 107 - 138)

any particular person (including the authority holding that information).

Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information which is likely to reveal the identity of an individual.

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
